

CVUUS Non-Member Building Usage Rates

* Non-profit organizations are eligible for a 50% discount on the listed fees.
Contact us about eligibility. *

Space/usage	Capacity	Rate	Deposit	Security
SANCTUARY				
Weddings, concerts, etc.*	260	\$300 for first 3 hours + \$100/each add'l hour	\$100	\$150
Memorial Services*	260	\$100		
Piano	N/A	\$75		
Kitchenette	N/A	\$35		
Nursery	N/A	\$35		
Audio System	N/A	\$50-\$150		
Meeting Room		\$50	\$20	\$25
FENN HOUSE				
Whole House (except offices)	50	\$100 for first 3 hours + \$35/each add'l hour	\$50	\$50
Kitchen/Dining Area	8	\$50		
Spring Room	8-12	\$25		
Chapel	30	\$50 for first 3 hours + \$20/each add'l hour	\$50	\$25
Basement Classroom & Game Room	20	\$25		
GATEKEEPER'S FEE (added for all events)		\$15/hour; \$45 min.		

*** Does not include minister's honoraria.**

Gatekeeper's Fee

\$15/hour; \$45 minimum

A gatekeeper will be assigned for all non-member events that do not have a member sponsor who is also an approved gatekeeper. Hours are calculated from the time the building is opened for set-up to the time it is closed. For gatekeeper purposes, a wedding rehearsal and a wedding are considered separate events. The gatekeeper will open and close the building, orient guests to the facility, adjust heating controls as necessary, assist with the A/V system, and answer questions. Set-up of table, chairs, and other items for the event and cleaning of the space after the event are the responsibility of the people or organization using the space (see *CVUUS Building Use Rules*). **Gatekeepers must be paid directly, by cash or a separate check made out directly to the individual.**

Minister's Fee**Varies**

Non-members requesting rites of passage (weddings, memorials, funerals, and child dedications) should consult with the minister regarding availability and fees. Please call 388-8080 to reach Rev. Barnaby Feder.

Deposits

Large events may require additional security monies, to be determined by the CVUUS administrator. Security monies will be refunded within two weeks of the event, provided the facility is returned to the condition in which it was received. Regular deposits are fully refundable if cancellation is received one month before scheduled event. Cancellations received less than two weeks in advance will result in a \$45 gatekeeper fee being deducted from refund monies.