A quorum was established for the meeting.

Ann Webster convened the meeting as Moderator. As President, Jean Terwilliger welcomed all. Agenda item Special Recognition was deferred to a later date.

Approval of 2016 Annual Meeting Minutes – *motion was made, seconded and the vote unanimous to approve the minutes as written.

Year-in-Review: Jean reported it was a busy year with the thought of an Annual Report as a way to express and archive all that is happening throughout the year. Some highlights include – establishment of the Growing Edge Fund to serve new and creative ideas such as the workshop on classism; schedule of “Congregational Conversations” the third Sunday of the month to share reactions to significant topics; a new board member to replace Bill Sessions – Mark Spritzer; a successful 2 year budget in order to concentrate on a capital campaign and Full Fellowship for Rev. Barnaby (applause!). Upcoming – Barnaby’s sabbatical from January through March will mean lay-led/guest services; board projects such as review of ends statement and a personnel policy.

Barnaby included a letter that outlined the year in review through sermons from July, 2016 to May, 2017. The website is also a guide to our year. He mentioned needs in order to turn our dollars into our mission – leaders for the Fall Auction and leaders for the Spring Canvass.

Report of Finance Committee: Mary Conlon included a document on “Financial Highlights”. She thanked the Finance Committee members – Alan Moore, Nita Hansen and John Berninghausen for all of their efforts. They drafted a mission statement; started the research on a planned giving program; did an annual review of income/expenses; conducted a thorough review of the policies and procedures manual; hired Heather Seeley as bookkeeper; launched the capital campaign; created the Growing Edge Fund; moved funds to the UUA Common Endowment Fund and the Building Reserve to the Vanguard Fund.

The second year of a level two-year Budget was presented, with some minor changes. Pie charts were also distributed. The following are the adjustments to the approved 2018 Budget of $308,420 which included a 3% increase for staff (1.5% in FY17 and 1.5% in FY18) and a reduced traditional 3% cushion on pledges to a little over 2%:

--Health insurance increase for Barnaby – no longer on Michele’s
--Worship and music program increase to accommodate sabbatical
--Piano maintenance
--Projected surplus from FY17 is proposed to help offset increased expenses in 18
--Reduced Building Reserve/Growing Edge funds for FY18 in order to present balanced budget.

*Motion was made and seconded to approve the Budget as amended at $313,249. Discussion ensued, with some confusion about the 3% increase for staff over 2 years and how that actually was reflected in their compensation. Question as to the Minister’s Discretionary fund which is a separate fundraising effort, not part of the operating budget. Extra music expenses include accompaniment during choir rehearsal and a paid lead soprano.
The vote was passed with one oppose.

**Election – CVUUS Board of Trustees**

**Slate presented for board**

Donna LaRose (second 3 year term)
Mary Hadley (first 3 year term)

**Officers**

President – Mike Greenwood serving as Co-President (2-year term)
Vice-President – Laurie Borden serving as Co-President (2-year term)
Treasurer – Mary Conlon
Clerk – Mark Spritzer (filling remainder of Laurie’s term)
Continuing – Jean Terwilliger

*Motion and second to approve the slate as presented. Amendment to the slate that Mark Spritzer be added to the nomination of board member (appointed to fill Bill Session’s term). Hearing no new nominations from the floor the vote was unanimous as amended.

**Election – CVUUS Nominating Committee**

**Slate presented for nominating**

Colleen Brown (fill one year term)
Hannah Sessions (second two year term)
Vice-President of Board – Laurie Borden

*Motion and second to approve the slate as presented. Hearing no new nominations from the floor the vote was unanimous.

**Approval of Membership and By-Laws Changes as included in the warning**

Jean noted that the By-Laws are perceived as the outline, the Policy is the details.

Section 1 Preamble – The existing and the proposed were presented.

*Motion was made, seconded and the vote unanimous to approve proposed change.

Section 2 Members – The existing and the proposed were presented.

*Motion was made, seconded and the vote unanimous to approve proposed change. There was some discussion about how the by-laws should be simple, with the Policy (a draft included in the annual meeting packet as a supplement to the Membership By-Law) being a document with more delineations and details. This draft document is meant to be a starting point for a final Policy. General consensus that the Policy should include requirements around “familiarity with UUism”.

Section 3 Voting Eligibility – The existing and the proposed were presented. After explanation that the change from 30 to 60 days was a UUA recommendation due to takeovers, *motion was made, seconded and the vote unanimous to approve proposed change.

Section 4 – no changes

Section 5 Resignation and Removal – The existing and the proposed were presented. After explanation for changes – to be more welcoming and inclusive, with the Policy to have more specifics,  *motion was made, seconded and the vote unanimous to approve proposed change.
Article V/Section 3 – Clerk – The existing and the proposed were presented. After explanation for changes – to reflect current practice – there was discussion. Motion was made and seconded to approve the proposed changes. It was suggested that the Clerk should retain the duty of maintaining the current membership list of the Society. That duty is an administrative task, rather than a governance task, so it could then be delegated to the church administrator, who is currently maintaining that list. *Paul Stone made a motion to amend the proposed to not omit this task from the Clerks duties, Colleen Brown seconded. The ayes carried the vote.

Section 5 Signing Authority – The existing and the proposed were presented. *Motion was made, seconded and the vote unanimous to approve the proposed change.

Ground Floor/Capital Campaign Team – Steve Maier and Barbara Drapelick
Barbara gave a history of the progress so far with 210 participation, $670,000 raised. Steve followed with a summary of next steps. There will be a point for deciding on more fundraising or borrowing in order to complete the project. The team is very diligent about keeping the project at high quality and high efficiency. *Motion was made, seconded and the vote unanimous to proceed with the Ground Floor design services and planning for construction.

Discussion on Other Issues
There was discussion regarding General Assembly and our delegates.

With no further business before the congregation,

The meeting was adjourned at 1:00 pm.

Respectfully submitted,

Laurie Borden